

## 2030 PLAN STEERING COMMITTEE

Friday, December 11, 2015

3:00 – 4:30 p.m.

Doyle 4246

### MEETING NOTES

ATTENDING: Kris Abrahamson, Rick Call, Frank Chong, Robert Ethington, Robin Fautley, Karen Frindell Teuscher, KC Greaney, Tony Ichsan, Hilleary Izard, Marty Lee, Ellen Maremont Silver, Kate McClintock, Jerry Miller, Ricardo Navarrette, James Newman (for Leslie McCauley), Joshua Pinaula, Mike Roth (for Scott Conrad), Laura Rivera (for Doug Roberts), Mary Kay Rudolph, Jane Saldana-Talley, Stephanie Sanchez, Leigh Sata, Eric Thompson, Julie Thompson, Alicia Virtue

ABSENT: Scott Conrad, Karen Furukawa-Schlereth, Kathleen Matthies, Leslie McCauley, Doug Roberts

GUESTS: Jeanne Fadelli, Deborah Shepley, Karen Kuklin, Kristi Loui, Xiao Wu, Steve Kwok

Agenda Items	Discussion	Follow-up
<p>WELCOME/INTRODUCTIONS</p> <ul style="list-style-type: none"><li>• Member Update</li><li>• Outcomes/Agenda</li></ul>	<p>Jane welcomed 2030 Plan Steering Committee, acknowledged proxies in attendance and welcomed the Gensler Team.</p> <p>The 2030 Plan SC meeting schedule will be twice a month, starting in January 2016. Meetings will be held on the 2<sup>nd</sup> and 4<sup>th</sup> Friday of each month from 3:00-5:00 p.m. in Doyle 4246 unless otherwise noted. Gensler will participate in the first meeting of each month, and the second meeting will be used for committee reports.</p> <p>Dr. Chong announced the departure of Tony Ichsan to the Portland Community College District, wishing him well and thanking him for his years of service to the College. He also thanked Rick Call for his attendance and continued support of the bond. He noted that it has been a year since the passage of Measure H and there is a sense of urgency to move forward.</p>	<p>Meeting dates and times through spring 2016 will be sent out with next agenda.</p> <p>Paul Bielen was named Interim Dean III, Facilities Planning and Operations</p>
<p>CONTINUOUS PROCESS IMPROVEMENT</p>	<p>Update:</p> <ul style="list-style-type: none"><li>• The subcommittee volunteer survey was distributed to the college community and a brief summary of responses to date was provided.</li></ul>	<p>Data from the survey will be presented at PDA</p>

	<ul style="list-style-type: none"> <li>• PDA will be at the Petaluma campus this year</li> </ul> <p>Concerns and Questions:</p> <ul style="list-style-type: none"> <li>• The timing of the survey release is challenging due to the end of the semester and the team was encouraged to hold the survey open for an additional week.</li> <li>• Steering committee members were encouraged to report on activities related to the bond and to assist in keeping the work from going “off road.” In one instance, it was reported that an enthusiastic staff member organized a furniture fair and another had sponsored a PDA presentation without coordinating through the steering committee.</li> </ul>	
<p>INTRODUCTION TO THE GENSLER PLAN</p> <ul style="list-style-type: none"> <li>• Planning process</li> <li>• Analysis of existing conditions</li> <li>• Next Steps</li> </ul>	<p>Kristi Loui and Xiou Wu were introduced as key planners in the San Francisco studio. The committee was reminded that Gensler proposed a six (6) step plan, and the Gensler team reported that they completed Step 1, “Discovery,” and are ready to start Step 2, “Analysis.”</p> <p>Gensler presented a parking analysis to the committee. Corrections were offered by steering committee members.</p> <p>The Gensler team will sponsor a sustainability workshop to establish principles and guidelines for the sustainability standards.</p> <p>Gensler team continues to collect data, particularly related to building assessments.</p> <p><u>Step 3 – Linking the EMP and FMP</u></p> <p>Dr. Eva Conrad is working on her analysis of the teaching sites. Goals include “right sized” teaching sites and balanced curriculum demand to meet the needs of students and to improve student outcomes, wherever possible.</p> <p>The facilities master plan will reflect the needs of each site, as defined by the EMP, and will accommodate the changing facilities needs of various programs. This is a key goal of the Board and Dr. Chong.</p> <p>Question from the Committee: Is growth perpetuated by the facility?</p> <ul style="list-style-type: none"> <li>• Growth cannot be looked at in isolation and the new and renovated facilities will follow program growth. The data will map out where SRJC is headed and provide a framework for decision making.</li> </ul>	<p>Gensler will incorporate comments into the diagram</p> <p>The proposed Sustainability workshop is on January 29</p> <p>Distribute the list of 6 criteria to the 2030 PSC.</p> <p>Gensler will collect planning data, analyze existing conditions, site and facilities assessments.</p>

	<p>Schedule Discussion:</p> <ul style="list-style-type: none"> <li>• Gensler plans to share the completed document in September with a goal of Board of Trustees adoption in September or October.</li> <li>• Gensler will participate in campus forums, including PDA day on February 11, 2016 and in April 2016.</li> <li>• Board reports are proposed for February, June and September, 2016.</li> </ul> <p>Assessments:</p> <ul style="list-style-type: none"> <li>• Gensler continues to collect data.</li> <li>• The assessment team is led by QKA and will begin over the holiday break.</li> <li>• The Heritage buildings are where they will spend most of the time to assess the building systems.</li> </ul> <p>Gensler Presentation:</p> <ul style="list-style-type: none"> <li>• Each SRJC site will be analyzed with input from 2030 Plan SC members.</li> <li>• Parking was presented</li> <li>• A diagram illustrating the growth of the Santa Rosa campus from early 1900 to present was also presented.</li> </ul> <p>Questions and Concerns:</p> <p>Who determines which buildings will be torn down?</p> <ul style="list-style-type: none"> <li>• QKA will assist the District in determining which buildings are at the end of their life. This will be cross-checked against the State Fusion database.</li> <li>• Leigh confirmed that Bech and Shuhaw are shown as demolished in the State funding proposal (FPP). Barnett has been deemed inefficient and past its lifespan and will also be demolished.</li> <li>• Heritage buildings will be modernized, though they will require more work on the inside due to the age of the mechanical, plumbing and electrical systems.</li> </ul> <p>Questions and Concerns:</p> <p>Will the Steering Committee hear what Gensler/QKA discovers in the assessment process?</p> <ul style="list-style-type: none"> <li>• Gensler/QKA will present their findings and will ask for ideas and direction. A written report will be shared with the committee.</li> </ul>	<p>January 8 Steering Committee meeting was confirmed, recognizing that faculty will be on semester break.</p> <p>February meeting will be out of sequence due to Presidents holiday; Steering Committee agreed to February 5<sup>th</sup> as an alternate.</p> <p>Additional data will be provide by additional consultants if not readily available. Additional analysis of all teaching sites will be presented at a future meeting.</p>
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<p>FIRST MEASURE H PROJECT?</p> <ul style="list-style-type: none"> <li>• Selection criteria</li> <li>• Project candidates</li> <li>• Communication/input</li> </ul>	<p>Goal to have a building open in 2018.</p> <ul style="list-style-type: none"> <li>• In order to meet schedule, a project must be identified this month.</li> <li>• Criteria for selection includes: modernization of existing, no new buildings and nothing funded by Measure A, simple programmatic needs and CEQA process, does not require complex or expensive "swing space" solution, visible and supported by community, includes fundraising potential.</li> <li>• Three projects for consideration: Emeritus Hall, Tauzer Gymnasium, Burbank Auditorium.</li> </ul> <p>Discussion among committee members to arrive at consensus for first project:</p> <ul style="list-style-type: none"> <li>• Burbank – high visibility with fundraising opportunities. Simple replacement of the existing stand-alone program, with a possible addition of a Black Box Theater. Communications classrooms would require swing space.</li> <li>• Emeritus – Emeritus is 39 years old and it was noted that Emeritus has the challenge of enormous swing space and the rescheduling of a significant number of classes and offices.</li> <li>• Tauzer – Tauzer was and is a candidate for state funding and is a large, complex project due to a complex program, including locker rooms, pool, old gym, weight room and training room.</li> <li>• Dr. Chong expressed a preference for Burbank, noting that it is over 70 years old and was not renovated with Measure A funds. He would like to get it done for the 100<sup>th</sup> anniversary. Kris Abrahamson said that she would also vote for Burbank and noted that the swing space issues are not as impactful as in Emeritus.</li> <li>• Robin Fautley wondered if Burbank could be completed by 2018 and Leigh agreed that the deadline is a challenge, but of the three, Burbank is the best candidate for completion in 2018.</li> </ul> <p><u>Steering Committee consensus was to select Burbank Auditorium as the first Measure H project.</u></p>	
OTHER ITEMS:	<p>Subcommittee Volunteer Survey</p> <ul style="list-style-type: none"> <li>• Volunteer survey has been distributed</li> <li>• 69 people have signed up to date; 15 classified, 7 adjunct faculty, 28 contract faculty, 17 administrators, 1 STNC, and 1 Board of Trustees member</li> </ul>	Jane will redistribute volunteer survey with clear "subject" line; subcommittee

	<p>Basecamp</p> <ul style="list-style-type: none"> <li>• When subcommittee co-chairs are announced we will launch Basecamp</li> <li>• Extend Basecamp invitation to everyone at the college</li> </ul> <p>PDA</p> <ul style="list-style-type: none"> <li>• Robert Ethington will host a sustainability workshop with support from Gensler sustainability consultant.</li> <li>• Mike Roth and Will Baty will host a workshop on classroom design and technology in collaboration with Stephanie O'Brien, FF&amp;E consultant.</li> </ul> <p>Twice a month meetings for 2016:</p> <ul style="list-style-type: none"> <li>• 2<sup>nd</sup> and 4<sup>th</sup> Friday of each month starting January 8, 2016.</li> <li>• Gensler – first meeting of the month</li> <li>• Internal 2030 Plan SC meeting – second meeting of the month</li> </ul>	<p>co-chairs will be selected in early January</p> <p>Alicia is creating instructions for employees who request a Basecamp account</p> <p>Friendly reminder: Please don't "off road" and keep 2030 Plan SC chairs informed of facilities-related activities.</p>
ADJOURN		

**FUTURE MEETINGS:**

**All meetings are on Friday and times are 3:00-5:00 p.m. in Doyle 4246, except where noted.**

January 8

January 22 (3:15-5:00 p.m.)

February 5 (3:15-5:00 p.m. in Bertolini 4643)

February 26

March 11

March 25

April 8

April 22

May 13 (3:15 – 5:00 p.m. in Bertolini 4643)

May 27

Notes compiled by Susan Brouwer