

## 2030 PLAN STEERING COMMITTEE

Friday, January 8, 2016

3:00 – 5:00 p.m.

Doyle 4246

### MEETING NOTES

ATTENDING: Kris Abrahamson, Paul Bielen, Rick Call, Frank Chong, Scott Conrad, Robert Ethington, Robin Fautley, Karen Furukawa-Schlereth, Hilleary Izard, Ellen Maremont Silver, Kathleen Matthies, Jerry Miller, Jane Saldana-Talley, Stephanie Sanchez, Leigh Sata, Julie Thompson, Alicia Virtue

ABSENT: Karen Frindell-Teuscher, KC Greaney, Marty Lee, Leslie McCauley, Kate McClintock, Ricardo Navarrette, Joshua Pinaula, Doug Roberts, Mary Kay Rudolph, Eric Thompson

GUESTS: Li Collier (for Ricardo Navarrette), Jeanne Fadelli (for KC Greaney), Sean Martin (for Karen Frindell-Teuscher), James Newman (for Leslie McCauley), Karen Kuklin, Deborah Shepley, Kristi Loui, Xiao Wu

Agenda Items	Discussion	Follow-up
<p>WELCOME/INTRODUCTIONS</p> <ul style="list-style-type: none"><li>• Member Update</li><li>• Outcomes/Agenda</li></ul>	<p>Jane welcomed 2030 Plan Steering Committee, acknowledged proxies in attendance and welcomed the Gensler Team. She thanked the faculty who were in attendance for their participation during semester break and express her appreciation for their commitment to the process.</p> <p>Paul Bielen was welcomed as Interim Dean III of Facilities Planning and Sean Martin as proxy for Karen Frindell Teuscher, who is on sabbatical during spring semester.</p> <p>Jane noted that the dates and times for spring 2016 meetings is listed on the agenda. She noted the March 11 meeting may need to be rescheduled depending upon the availability of certain members of the Gensler team. More information on that will be provided soon.</p>	<p>Time and location of January 29 Sustainability Workshop will be sent to Steering Committee</p> <p>Provide update to Steering Committee regarding March 11 meeting</p>
<p>CONTINUOUS PROCESS IMPROVEMENT (CPI)</p>	<p>Update:</p> <ul style="list-style-type: none"><li>• Dr. Chong sent a dl.staff.all email regarding the selection of Burbank as the first project selected for Measure H. No feedback was noted from the Steering Committee regarding that message or the decision.</li><li>• Leigh has met with Faculty and Theater Arts regarding Burbank.</li><li>• Basecamp is nearing launch.</li></ul>	

	<p>Concerns and Questions:</p> <ul style="list-style-type: none"> <li>• A challenge for the upcoming theater season is where it will take place if Burbank is under renovation.</li> <li>• A possibility that Santa Rosa High School would be able to assist during the renovation.</li> <li>• Swing space for the Communications department will also need to be provided during the renovation of Burbank.</li> </ul>	
<p>INTRODUCTION TO THE GENSLER PLAN</p> <ul style="list-style-type: none"> <li>• Building Mapping/Zoning</li> <li>• Capacity Load Ratios</li> <li>• Space Inventory</li> <li>• Next Steps</li> </ul>	<p><b>PLANNING PROCESS:</b> Gensler Planning Team reviewed the 6 step process and noted they are currently on Step 2: Analyzing Existing Conditions. They are also focused on the Step 3: Analysis behind the scenes, developing the ‘bridge’ between the Educational Master Plan and the Facilities Master Plan.</p> <p>Gensler is collecting information, by district and region, to be able to assess each site.</p> <ul style="list-style-type: none"> <li>• Sites will be analyzed by cluster, discipline and statewide averages, with the purpose of each site identified.</li> </ul> <p>How do success rates dovetail with facilities planning?</p> <ul style="list-style-type: none"> <li>• State averages look at success rates relative to grades achieved.</li> <li>• This will tie to Step 3 which shows which programs should grow or be relocated.</li> <li>• Step 3 then ties to the purpose.</li> </ul> <p>Will certificate completion rates be considered?</p> <ul style="list-style-type: none"> <li>• Yes, there is data on completion rates.</li> <li>• Concerns were expressed that the nuances of some programs may not be apparent from the data. Gensler will utilize all data collected, including data provided internally.</li> <li>• Labs will be looked at for efficiency.</li> <li>• SRJC and Statewide scorecard data will also be utilized.</li> </ul> <p><b>BUILDING MAPPING/ZONING ANALYSIS:</b> <u>Santa Rosa Campus</u></p> <ul style="list-style-type: none"> <li>• SRJC - bike paths and experiential maps</li> <li>• Bike access – Resolve campus issues and consider connections from Guerneville and Railroad Square SMART train stations</li> <li>• Parking structure – safety issue and challenge for faculty</li> </ul>	<p>Spring PDA – Gensler will share the progress of the planning process.</p> <p>EMP “bridge” report on the EMP to FMP bridge during the March meeting.</p>

	<p>Campus Evolution by decade highlighted by Gensler.</p> <ul style="list-style-type: none"> <li>• “Negative Experiences” associated with older buildings.</li> </ul> <p>Vehicular Access</p> <ul style="list-style-type: none"> <li>• There are places where there is congestion with bicycles and cars that should be addressed with the FMP.</li> <li>• Intersection issues</li> </ul> <p>Circulation and Parking</p> <ul style="list-style-type: none"> <li>• Some parking is outside of campus core and disconnected without a clear pedestrian path. FMP will improve connections.</li> </ul> <p>Pedestrian Circulation</p> <ul style="list-style-type: none"> <li>• Pedestrian- vehicular conflicts highlighted</li> </ul> <p>Building and Zoning</p> <ul style="list-style-type: none"> <li>• High level analysis has been done by Gensler to highlight uses of buildings.</li> <li>• Concerns with the oak trees on campus, as important as buildings.</li> <li>• Dr. Chong suggests trying to consolidate the teaching labs.</li> <li>• Gensler would like to map where the teaching and tutorial labs are located. They would like that information to be able to map it.</li> </ul> <p><b><u>Petaluma Campus</u></b></p> <ul style="list-style-type: none"> <li>• Gensler analysis finds transit and road access is open and workable, including trail system and bike paths.</li> </ul> <p>Circulation and Parking</p> <ul style="list-style-type: none"> <li>• Gensler notes that students are accessing the campus more on the east side instead of the original entry, causing a circulation issue.</li> </ul> <p>Access</p> <ul style="list-style-type: none"> <li>• Gensler research shows that pedestrian access is very porous.</li> <li>• FMP may address shifting the main entry.</li> </ul> <p>Building and Zoning</p> <ul style="list-style-type: none"> <li>• Gensler will do a bit more research on the color coding on the Petaluma campus.</li> </ul>	<p>Paul Bielen to work with the City of Santa Rosa to improve Elliot Avenue pedestrian crossings</p> <p>Check the green buffer space of the lawn in front of the Santa Rosa Campus.</p> <p>Gensler to confer with Petaluma Campus to confirm research conclusions</p>
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	<p><b>SPACE INVENTORY</b></p> <p>All CCC have to submit total space to the Chancellor’s Office each year.</p> <ul style="list-style-type: none"> <li>• Rooms with names are considered usable and reported to the state.</li> <li>• Gensler reviews Space Types.</li> <li>• Lecture, Lab, Office, Library, Instructional Media, Other.</li> <li>• Total SRJC Assignable Square Feet (ASF) = 819,947 square feet.</li> <li>• Fusion is the statewide database used to report all space to the Chancellor’s Office.</li> <li>• Rented space is listed, but not counted against SRJC as space you have to occupy.</li> <li>• State projects are being considered based on the Space Inventory data.</li> <li>• All ADA spaces were identified.</li> </ul> <p>The Gensler team thank Paul Bielen for his efforts over the holiday break as the rooms were measured and spaces confirmed.</p> <p><b>CAPACITY LOAD RATIO</b></p> <ul style="list-style-type: none"> <li>• number of seats = number of students</li> <li>• Capacity load is not calculated room by room, but campus wide.</li> <li>• SRJC can go forward with local bond funds, but we still need to track our square footage for state guidelines.</li> <li>• State parameters are the guidelines that we have to follow.</li> <li>• Methodology Master Plan Space program Current Inventory - Adjusted Inventory = Master Plan Space Program</li> </ul>	
<p>OTHER ITEMS:</p> <ul style="list-style-type: none"> <li>• Volunteer Survey</li> <li>• Basecamp Launch</li> <li>• PDA</li> </ul>	<p>Subcommittee Volunteer Survey</p> <ul style="list-style-type: none"> <li>• Survey results came in with 196 respondents.</li> <li>• We are working with student leadership to involve students.</li> <li>• Survey analysis – 27% did not stipulate a committee</li> <li>• Survey results by category – 10% adjunct faculty, 17% administrators, 26 % classified, 41% contract faculty, 6% other (Board of Trustees, etc.)</li> <li>• All subcommittees have a good balance of classified and contract employees.</li> <li>• Largest committee is the Demonstration Classroom (N=41), followed by Architectural Design (N=26)</li> <li>• Faculty/Administration/Classified tri-chairs will be selected for some committees</li> </ul>	<p>Select and invite subcommittee co-chairs prior to next meeting.</p>

	<p>BASECAMP</p> <ul style="list-style-type: none"> <li>• Basecamp is unrolling in steps and will be launched when we announce co-chairs.</li> <li>• Co-Chairs will take responsibility for ensuring their committee members have accounts.</li> <li>• Once co-chairs and committee members have accounts, we will make the invitation to the college community.</li> </ul> <p>PDA – Thursday, February 11, 2016 in Petaluma</p> <ul style="list-style-type: none"> <li>• 10:30 am - 12:00 pm (S1:11) – 2030 Plan Steering Facilities Master Planning: Update and Next Steps – Dr. Chong, Jane Saldana-Talley, Leigh Sata, Gensler/QKA, 2030 Plan SC</li> <li>• 1:00 - 2:30 pm (S2:3) – Designing Classrooms of the Future – Mike Roth, Will Baty and Stephanie O’Brien (FFE)</li> <li>• 1:00 - 2:30 pm (S2:10) – The Greenprint One Year Later: Building a Sustainable Future – Robert Ethington and Kirsten Ritchie (Sustainability)</li> </ul> <p>Leigh reported that the Bond website is live at <a href="http://www.bond.santarosa.edu">www.bond.santarosa.edu</a></p>	<p>Basecamp training to be held for subcommittee co-chairs before launch.</p> <p>Consider providing opportunity for Basecamp accounts to be requested by the SRJC community on PDA Day.</p> <p>Alicia to develop instructions and training for co-chairs.</p>
ADJOURN		

**FUTURE MEETINGS:**

**All meetings are on Friday and times are 3:00-5:00 p.m. in Doyle 4246, except where noted.**

January 22 (3:15 to 5:00 pm)

January 29 (Sustainability Workshop) 1:00 to 4:00 pm in Doyle 4246

February 5 (3:15 to 5:00 p.m. in Bertolini 4643)

February 26

March 11

March 25 (Spring Break – no meeting)

April 8

April 22

May 13 (3:15 – 5:00 p.m. in Bertolini 4643)

May 27

Notes compiled by Susan Brouwer. Gensler notes also attached for reference.