

2030 PLAN STEERING COMMITTEE

Friday, January 22, 2016

3:15 – 5:00 p.m.

Doyle 4246

MEETING NOTES

ATTENDING: Kris Abrahamson, Rick Call, Frank Chong, Scott Conrad, Robert Ethington, KC Greaney, Hilleary Iazard, Martin Lee, Ellen Maremont-Silver, Kathleen Matthies, Leslie McCauley, Jerry Miller, Doug Roberts, Jane Saldana-Talley, Stephanie Sanchez, Leigh Sata, Eric Thompson, Julie Thompson, Alicia Virtue

ABSENT: Paul Bielen, Robin Fautley, Karen Frindell-Teuscher, Karen Furukawa-Schlereth, Kate McClintock, Ricardo Navarrette, Josh Pinuala, Mary Kay Rudolph

GUESTS: Li Collier (for Ricardo Navarrette), Steve Kwok, Sean Martin (for Karen Frindell-Teuscher), Susan Muskar (for Karen Furukawa-Schlereth)

| Agenda Items | Discussion | Follow-up |
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| Welcome/Introductions Outcomes/Agenda <ul style="list-style-type: none">Future meeting schedule | Jane welcomed 2030 Plan Steering Committee, acknowledged proxies in attendance. Jane made reference to two March meetings listed on the agenda: <ul style="list-style-type: none">Confirmed - March 11 meeting, as scheduled.Cancelled by consensus of members - March 25 meeting, due to Spring Break. | |
| Continuous Process Improvement (CPI) | Update: <ul style="list-style-type: none">We will share Gensler notes along with Steering Committee meeting notes as they go into more detail regarding their analysis and reports.Behind the scenes work is active, many meetings taking place, moving the process forward. | |

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| | <ul style="list-style-type: none"> • PDA Sessions are in development. Include an update session with Dr. Chong, the Gensler team and 2030 Plan SC members, Sustainability and Demonstration/Model Classrooms (see below for more information). <p>Concerns and Questions:</p> <ul style="list-style-type: none"> • More website content is requested as soon as feasible. Leigh will continue work on this with Susan. | <p>Website content evaluation in progress.</p> |
| <p>Subcommittee Reports:</p> <ul style="list-style-type: none"> • Sustainability -Update on Jan. 29 workshop • Demonstration Classrooms -Update on rooms, scope and outcomes | <p>Sustainability Workshop:</p> <p>Robert Ethington gave an update on the Sustainability Workshop to be held January 29 from 1:00 – 4:00 p.m. in Bertolini SAC.</p> <ul style="list-style-type: none"> • Gensler will utilize team member Kirsten Ritchie to present the Sustainability Workshop. • They will use the GreenPrint, along with our Strategic Plan Goal E (Establish a Strong Culture of Sustainability) objectives. • 5 areas of focus: Economy, Transportation, Resources, Facilities, Education and Culture. • IEPC, IEE, Sustainability Collaborative, Petaluma Sustainable Practices Taskforce and other college wide groups are onboard. • The Sustainability Workshop will help Gensler evaluate SRJC’s commitment to sustainability. • The Fall Sustainability Summit will be a chance to evaluate what we have accomplished. • David Liebman - Energy and Sustainability Coordinator and Climate Corps Bay Area Fellow working in Facilities Operations. He has done the majority of the work we were hoping to get done. He has gathered data on SRJC energy, waste, transportation and water usage, our target and production. | <p>Robert Ethington will send invitations to people who want to participate</p> <p>PDA session will cover portions that are not covered in the Sustainability Workshop.</p> <p>Robert Ethington will give another update at the Sustainability Summit in March.</p> <p>Sustainability workshop will be documented by Gensler with notes.</p> <p>Robert Ethington will ask Media Services if Sustainability Workshop can be video recorded.</p> |

Demonstration/Model Classrooms:

Leigh Sata updated the committee on the Demonstration/Model Classrooms. Leigh and Stephanie O'Brien, Fixtures Consultant, have walked the nominated rooms, narrowing it down to 7 rooms, 5 at Santa Rosa and 2 at Petaluma. The work on the selected rooms will be done in 10 weeks during the summer of 2016 to coordinate efforts with Media Services/Instructional Computing/Information Technology and avoid classroom disruption. Cost and time are the drivers.

Nominated Room Considerations

- Rooms nominated will not require architectural work, due to DSA constraints.
- Best rooms to consider include a clean ceiling grid.
- Replace lights with more energy efficient options.
- Walls may possibly be adapted for a white board or white board paint.

Rooms Discussed

- Analy 740 and 750 – these two rooms would be better to wait until the Master Planning process is complete.
- Analy Village 615 – computer lab and did not lend itself to the demonstration project.
- Bussman – Maker Space, coordinated with Paul Bielen, this could be better launched as a Facilities project.
- Emeritus 1509 – Good size, but a strange shape and hard to see the whiteboard from a few desks. Not the best candidate for the project.
- Emeritus 1588 and 1596 – Wall required to separate the rooms, so not a good candidate. Also, Emeritus is a candidate as an early bond project.
- Garcia 860-880 – Asbestos in tile floor, do not want to touch it. Kitchen is also in there, would trigger much more complicated project.

Before and after pictures of the rooms will be posted on the website. The pictures will be obtained from Stephanie O'Brien.

- Lark 2060 – Candidate for a phased project. No windows. We may be able to make improvements in furniture. Consider this for longer term.
- Lounibous 2320 and 2329 – 2320 has new furniture already. 2320 is a candidate for furniture only. Both rooms need whiteboards.
- Maggini 2701 – Good candidate.
- Maggini 2923 – Not a good candidate, odd shaped room. Recent IT upgrade.
- Newman Hall – 200 person capacity. Project will be upgraded, do not want to tackle on short term summer project.
- Race 4035, 4076 – two rooms may be worked on, smaller rooms.
- K Doyle 243/Petaluma – PDA workshop is in this room.
- Call 693/Petaluma – they need flexible furniture.

Comments:

Is it wise to spend bond money on Emeritus, given that Emeritus will be renovated?

- We have only selected a few rooms and will hope, with the rooms selected, that it will not have to be touched again.
- Emeritus 1509 is not a typical room and is used for wardrobe during the summer for Summer Repertory Theater. Emeritus 1509 selection will be replaced.

Is the Race Building a wise choice to renovate during the summer due to Nursing?

- Any work done will be coordinated with Nursing.

Doesn't Race have a lot of problems?

- Steve Kwok, architect from QKA, added that the finishes are in good shape and the building is sound. It is a blank slate with a small investment to get to a baseline, making Race a good choice.

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| | <p>The Steering Committee endorsed moving forward with the rooms discussed, with the exception of Race 1509. Deans to provide alternatives.</p> <ul style="list-style-type: none"> • Work will start the day after school ends for the summer, and conclude right before Fall semester begins. <p><u>Demonstration/Model Classroom PDA Session:</u></p> <p>Alicia Virtue updated the committee on the session to be presented during the upcoming PDA Day in Petaluma.</p> <ul style="list-style-type: none"> • IT, Media, external teams and Stephanie O’Brien will lead the PDA session, for the Demonstration/Model Classrooms. • <u>Workshop title: Designing Classrooms of the Future</u> - Stephanie will give a tailored overview with a workshop activity for the Demonstration Classroom presentation from 1:00 – 2:00 p.m. at PDA day. She will go through the process of Facilities Planning, Cultural, Technology and Built Environment. Wil Baty will share what he learned on his sabbatical study looking at colleges with big budgets, pedagogical learning and multi-use of labs. • The other two workshop subjects are Sustainability and a general update of the bond activity. | |
| <p>Other Items</p> <ul style="list-style-type: none"> • Measure H Subcommittee Co-Chairs | <p>Our goal was to have the co-chairs finalized by this time, we are now ready to invite people. Tri-chairs have been proposed: Management, Faculty and Classified.</p> <p>Julie Thompson, Sean Martin, Robin Fautley, Eric Thompson, Hilleary Izard and Kathy Matthies will review the list of proposed co-chairs. The next step is asking them if they will be willing to serve. Dr. Chong will be called upon to assist in asking co-chairs as needed.</p> <p><u>Three subcommittees will quickly become active, pending approval of Chairs:</u></p> <p>Demonstration/Model Classroom Sustainability</p> | |

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| | <p>Signage and Wayfinding</p> <ul style="list-style-type: none"> • Imperative that the new subcommittees are aligned with active College committees and departments already working on issues that the subcommittees address. No committee is ever closed, all are welcome- <p>Leigh gave an update on the Theater architect team RFP</p> <ul style="list-style-type: none"> • Selection committee of 8 will be chosen, 2 faculty, 2 classified, 2 management, 1 board member and 1 student. • 5 final design team candidates, short list to 3. • Dr. Chong will interview final 3 candidates. | |
| Adjourn | 4:07 p.m. | |

FUTURE MEETINGS:

SPRING 2016 MEETINGS - 2nd and 4th Friday of the month; 3:00-5:00 p.m. in Doyle 4246, except where noted.

February 5 (3:15-5:15 p.m. in Bertolini 4643)

February 26

March 11 - Confirmed

March 25 NO MEETING (Spring Break)

April 8

April 22

May 13 (3:15-5:00 p.m. in Bertolini 4643)

May 27

Notes compiled by Susan Brouwer