

CITIZEN'S BOND OVERSIGHT COMMITTEE

October 10, 2016

MINUTES

The meeting of the Sonoma County Junior College District's Citizens Bond Oversight Committee was held on October 10, 2016 in Bertolini 4643, at the Santa Rosa Campus. The meeting was called to order by Pam Chanter, Committee Chair at 4:00 p.m.

Committee Members Present: Ernie Carpenter
Pam Chanter, Chair
Michael Coutre
Kerry Mahoney Davison
Paul Kelley
Sue Nelson
Jaime Penaherrera
Mark Walsh
Nelson Weller

Others Present: Paul Bielen
Linda Close
Leigh Sata

1. APPROVAL OF MINUTES, July 11, 2016

With a motion by Michael Coutre and seconded by Paul Kelley, the committee unanimously approved the minutes from the July 11, 2016 meeting.

2. PUBLIC COMMENT

Public comments were submitted by Katherine Valenzuela (attached), Karen Frindell Teuscher (attached). Tatjana Omcren and Shawn Brumbaugh from Chemistry and Biology also attended and provided a "Resolution in Support of an Integrated STEM Complex" to the committee, available upon request.

3. ADMINISTRATIVE ISSUES

It was noted that the CBOC Student Representative Josh Pinaula is now an STNC employee with the District and according to the bylaws, may no longer be a member of the CBOC. Dean Robert Ethington will assist in finding a replacement for the Student Representative position. Mr. Pinaula was thanked for his service.

4. BOND PROGRAM EXPENDITURES TO-DATE

Linda Close presented newly formatted Measure A and H financial reports. Based on feedback from the prior meeting, the reports summarized the budget and expenditures to date on a single page for easier viewing, and include a column for the current quarter's expenditures. For Measure H, a second page was provided detailing the miscellaneous projects for renovations and maintenance/repairs. The report format was favorably received. It was also reported:

- The first bond sale for Measure H, in the amount of \$124,440,000, should take place in November.
- The proposed project list should be completed by the next meeting and the financial reports will reflect the estimated budgets.
- For Measure H, \$5,025,369 was expended during the first quarter of the fiscal year, the bulk of which was on a computer network upgrade (\$1.3M), property acquisition (\$1.1M), planning and project development (\$679K), Burbank Hall modernization (\$573K) and instructional computing (\$561K.)
- For Measure A, \$903,924 was expended during the first quarter of the fiscal year. The remaining balance of \$1,383,789 should be expended prior to June 30, 2017.

5. UPDATE ON MEASURE A PROJECTS

Paul Bielen reported out on three Measure A Projects:

- Quinn Showers (estimated completion date 5/30/17)
- EV Charging Stations (ecd 7/27/17)
- Veterans Space Configuration (ecd 12/30/16)

6. UPDATE ON MEASURE H ACTIVITY

Leigh Sata, Director of Capital Projects, presented a summary of the Facilities Master Plan and District Standards. The presentation was based on the Governing Board Special Session on September 28, 2016 and included a summary of the eight District Standards:

- ADA and Universal Access
- Health and Safety
- Demonstration Classrooms and Furniture, Fixtures and Equipment (FFE)
- Architectural Design
- Signage and Wayfinding
- Site and Landscape
- Sustainability

The presentation also included a summary of the linkages between the District's Strategic plan, Educational Plan and Facilities Master Plan. The 2030 Vision and Measure H plans for each of the District's five teaching sites were also presented:

- Santa Rosa
- SRJC/Petaluma
- Public Safety Training Center
- Shone Farm
- Southwest Center

The presentation is available on the District's Measure H website.

Questions and Answers were provided.

The Committee specifically requested that the District find a way to publicize the work and were very complementary about the results of the year long process. District staff will follow up with a communication plan at the next meeting, and will inform the committee about public workshops, which will be scheduled in coming months.

7. NEW BUSINESS

- Please send an email to the Capital Projects team if you have questions. All presentations, minutes and agendas are published and available on the website.

The committee meeting adjourned by Pam Chanter, Committee Chair at 5:30 p.m.

NEXT MEETING: January 9, 2017 at 4:00 p.m. in Bertolini 4643, Rotary Center for Student Leadership